

## Terms and Conditions of the 3 Second Resume Service - effective Mar 1 2016

### Definitions:

Buyer: buyer of the resume writing services.

Resume Writer: a resume writer working as an independent contractor, with no ownership or interest in the 3 Second Resume Service.

3 Second Resume Service: a referral service connecting Buyers with Resume Writers.

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Use of the Service and/or the 3 Second Resume Service website, apps, emails and all other communications and/or interactions, implies **full acceptance of all terms and conditions herein**, by Buyer and/or Resume Writer.

Nature and scope of the Service: In exchange for a Service Fee paid to the 3 Second Resume Service by the Buyer, the service provides a referral between a Buyer, and a Resume Writer. Following payment of the Service Fee by the Buyer, the Buyer of the service, is connected directly to the Resume Writer.

Resume Writer undertakes and agrees to accept the referral from 3 Second Resume Service to write the Buyer's resume, in exchange for the Net Resume Writing Fees. Resume Writer undertakes to deliver a quality product, in a reasonable time.

All fees are subject to additional local taxes.

Total Fees: The total quoted and/or advertised cost of the resume is the Total Fee, and is set by the Resume Writer. Total Fees are comprised of the Service Fee (deposit) + the Net Resume Writing Fee (balance).

Service Fee: The service fee (deposit), plus applicable local taxes, is collected by the 3 Second Resume service, and may change from time to time, and may be based on: (1) a % fee with a minimum or (2) a fixed \$ fee. The service fee belongs to the 3 Second Resume service.

Net Resume Writing Fees: The Net Resume Writing Fees (balance) are the Total Fees less the Service Fee (deposit). The Net Resume Writing Fees may be collected directly by the Resume Writer, OR by the 3 Second Resume Service. If the Net Resume Writing Fees are collected by the Resume Writer, the payment terms and conditions will be set by the Resume Writer, and collection from the Buyer, is the responsibility of the Resume Writer. The Net Resume Writing Fees belong to the Resume Writer.

Limited Guarantees provided by 3 Second Resume Service:

(1) Subject to the sole discretion and decision of the 3 Second Resume Service, **BEFORE the selected Resume Writer begins** the process of writing the Buyer's resume, the Buyer may request, in writing via email to the 3 Second Resume Service, a referral to a different Resume Writer. The Buyer's paid service fee, will be applied towards the service fee for a different Resume

Writer.

(2) Subject to the sole discretion and decision of the 3 Second Resume Service, if the Resume Writer **fails to deliver the resume in a reasonable length of time**, the Buyer may request, in writing via email to the 3 Second Resume Service, a referral to a different Resume Writer. The Buyer's paid service fee, will be applied towards the service fee for a different Resume Writer.

(3) The 3 Second Resume Service will use its best efforts only, to ensure the Resume Writer delivers a quality product, but cannot guarantee it.

Resume Writers ratings: Only professional Resume Writers, with many satisfied Buyers, are invited to participate in the 3 Second Resume Service. When a Resume Writer begins to participate in the 3 Second Resume Writer, they are assigned a star rating of 4 stars, until the service has sufficient internal ratings for the Writer

Suspension from the 3 Second Resume Service: Subject to the sole discretion and decision of the 3 Second Resume Service, a Resume Writer, will be suspended and/or removed from 3 Second Resume Service, if the Resume Writer, directly contacts, or contracts with, a Buyer (originating from the 3 Second Resume Service), outside of the 3 Second Resume Service.

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